



## Minutes

### NASHVILLE METROPOLITAN TRANSIT AUTHORITY

#### BOARD OF DIRECTORS MEETING

August 27, 2009

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- I. **Call to Order:** The regular meeting of the Metropolitan Transit Authority Board of Directors was held in the MTA Board Room, 130 Nestor Street, on August 27, 2009. Present were: Gail Williams, Chair; Lewis Lavine, member; Thomas F. O'Connell, member; Marian Ott, member; Jeffrey Yarbrow, member; Secretary Harlan Dodson and CEO Paul J. Ballard. A quorum was established and the meeting was called to order at 1:35 p.m.
- II. The meeting was opened by Chair Gail Carr Williams.
- III. **Approval of Minutes:** A motion was made to approve the minutes of the June 25, 2009 Board of Directors meeting. The vote of approval was unanimous and the minutes were adopted.
- IV. **Public Comments:** Glen Alan Graham addressed the board and shared his general observations about riding MTA.
- V. **Transportation Committee Report:** Thomas F. O'Connell reported that the total passengers for FY 2009 (8.8 million) had declined somewhat from the FY 2008 but is still well above FY 2007. He also reported that for the FY 2009 AccessRide had no denials. Revenue figures also remain strong indicating that we are doing a good job at providing efficient service. All other reports were at or above goal except for Road Calls which is to be expected at this time of year running air conditioning. The Customer Care report was favorable including comments on the new AccessRide overflow service which seems to be working well. This concluded the report.
- VI. **Planning and Marketing Report:** Marian Ott reported on the following item:
  - a. **Adoption of MTA Strategic Master Plan (A-09-014):** This has been done very carefully over a number of months. Staff conducted quite a number of public hearings. This is extremely well thought out and well written plan that articulates what we want to do and why we want to do it. This Board will be able to use it as a tool to move forward. The Committee recommends that the Board adopt the Nashville MTA Strategic Master Plan subject to minor edits noted as a result of the Board's review. Motion was made and the vote of approval was unanimous. This concluded the report.

**VII. Finance Report:** Marian Ott reported on the following items:

- a. **FY 2009 Budget Revenue Adjustments for Year-End (A-09-015):** The Committee recommends that the Board approve the conversion of \$975,429 of former capital grant money to capital maintenance money so that it can be moved into the operating budget for last year. Motion was made and the vote of approval was unanimous.
- b. **Adoption of FY 2010 Budget (A-09-016):** The Committee recommends that the Board adopt the FY 2010 budget as presented. Motion was made and the vote of approval was unanimous.
- c. **Resolution for FY 2010 Annual Grant Applications (A-09-017):** The Committee recommends that the Board adopt the resolution and authorize the submittal of the applications as listed for the amounts indicated and any potential grand funding that may become available in FY 2010. Motion was made and the vote of approval was unanimous.
- d. **Passenger Information System Purchase for BRT and MCC (A-09-018):** An RFP was issued for a contract to design and engineer an integrated Passenger Information System for the bus shelters along the new Bus Rapid Transit Line as well as Music City Central. The Evaluation Committee and the Finance Committee concurs that the Board authorize the CEO to approve a contract with ACS Transportation Management Solutions to provide the services. The contract is not to exceed \$1.5 million dollars and this will be funded with American Recovery and Reinvestment Act funds. Motion was made and the vote of approval was unanimous.
- e. **General Installation Services for BRT Infrastructure (A-09-019):** The Committee concurs with the staff's recommendation that a contract be issued for a contractor to install electronic transit information display signs and a public address system at Music City Central as well as the shelters along the BRT corridor. An RFP was issued and an evaluation panel reviewed the proposals. The Finance Committee recommends that the Board allow MTA staff to negotiate a contract with Stansell Electric Company, Inc. for these services at a cost not to exceed \$604,425 and this will be fully funded through the American Recovery and Reinvestment Act of 2009. Motion was made and seconded. The vote of approval was unanimous. This concluded the report.

**VIII. Election of Officers:** Board Secretary Harlan Dodson asked if there were any nominations for the office of Chair. Gail Carr Williams was nominated. There were no other nominations and Ms. Williams was elected as Chair. He then asked if there were any nominations for the office of Vice-Chair. Thomas F. O'Connell was nominated. There were no other nominations and Mr. O'Connell was elected as Vice-Chair.

- IX. Chair's Report:** Chair Williams reported the following committee assignments: Finance – Marian Ott, Chair; Jeff Yarbrow, Member; Marketing & Planning Committee – Lewis Lavine, Chair; Thomas O'Connell, Member; Transportation – Thomas O'Connell, Chair; Jeff Yarbrow, Member. Chair Williams commended the expertise that staff brings to the team and the excellent relationship that they have with both the city and the state. She noted her thanks to all staff – operators, mechanics and all the staff that makes MTA what it is today. Chair Williams commended Jim McAteer for his leadership with the Master Plan and those who assisted him. In looking back at the year, Chair Williams noted that there are two new board members, Jeff and Freddie. She also asked that her appreciation be noted for the contributions of former board members Ed Collins and Reverend Barnes. She remembered the journey that brought Music City Central to Nashville. Patricia Harris-Morehead was thanked for all her efforts in putting together the wonderful opening ceremonies. Also noted was the work and effort that has been put into managing the RTA, making the concept of regional transportation come alive in middle Tennessee. This last year brought the highest gas prices and the highest ridership numbers. The efforts of staff have proved to the public that people can depend on public transportation. She concluded that staff has always been steady and has always reached excellence and met excellence and that she is very proud to serve on this board. This concluded the report.
- X. Chief Executive Officer's Report:** Paul Ballard thanked the board for their leadership and noted that they could not have done this without their leadership and support. He mentioned that the staff is preparing for the board retreat at Scarritt Bennett on September 30<sup>th</sup>. Mr. Ballard reported that the start of school with all of the school students now transferring at Music City Central has gone extremely well. In conclusion, Mr. Ballard noted that all is going well with RTA and that July had the highest ridership for the Music City Star since it began. This concluded the report.
- XI. Adjournment:** The meeting was adjourned at 2:18 p.m.